

**Minutes of the Finance and General
Purposes Committee**

The Committee met at 8.00pm on **Monday 1st April 2019** in The Parish Hall in Great Baddow. Councillor Mrs C Shaw chaired the meeting.

Present: Councillors Mrs C. Shaw, A Sosin, Mrs J Sosin, Mrs D Ronaldson, K Ronaldson, Mrs V Chiswell, Mrs S Young, Mrs V Sadowsky and Mr P Sadowsky

In Attendance: Clare Milligan The Clerk of the Council

010/19 Apologies for Absence

Apologies were received and agreed for Cllr G Jarvis and Cllr T Miller. Cllr Mrs V Sadowsky and Cllr P Sadowsky stood in for the councillors respectively.

011/19 Declaration of Interests

There were no declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registerable Non-Pecuniary Interests.

012/19 Minutes

The minutes of the meeting held on 4th March 2019 were proposed by Cllr Mrs C. Shaw, seconded by Cllr Mrs V Chiswell and agreed unanimously.

013/19 Public Question Time

There were no members of the public present.

014/19 Clerk's Report

1. **Cemetery Drainage:** - The Clerk is waiting to hear from CDS regarding managing the project and when the project will start.
2. **Card Payment System:** - Paperwork has been received and the Clerk has signed this. We are now awaiting the company to confirm everything and install the apparatus.
3. **BT Contract Issues:** - An invoice has been received from BT but no explanation so the Clerk has gone back to them and advised that no payment will be made until BT can explain what the invoice is for and why.
4. **Website Update:** - The Clerk advised that the new website will go live as at Monday 8th April 2019. Cllr Shaw asked if the username and password details will be the same as those for the trial of the new website.
5. **Cricket Club Invoice:** - This has now been paid.



015/19 Financial Transactions

1. There were no amendments to the Expenditure for February 2019
2. The Income for March 2019 is £ 36,698.94 (£33,707.09 Net Excluding the internal bank transfer)
3. The Expenditure for March 2019 is £45,932.68 (£43,921.22 Net)

The above items were proposed for acceptance by Cllr Mrs C Shaw, seconded by Cllr Mrs S Young and were agreed unanimously.

The following payments were issued to cover expenditure of over £500.

Date	Number	PAYEE	Amount	VAT	TOTAL
29/03/2019	BACS8	Elm Horticulture Ltd – maintenance contracts	£4,260.00	£852.00	£5,112.00
29/03/2019	BACS3	Berewood Ltd – lawnmower service	£1,619.69	£323.92	£1,943.61
29/03/2019	BACS6	Chelmsford City Council – Refuse collection 19/20	£1,546.35	£0.00	£1,546.35
29/03/2019	BACS12	PR Cootes – Floodlight repairs	£812.88	£162.58	£975.46
29/03/2019	BACS9	YMCA – Council contribution for wages for the year	£9,000.00	£0.00	£9,000.00
29/03/2019	BACS15	Essex Pension Fund – pension contributions	£4,578.15	£0.00	£4,578.15
29/03/2019	BACS16	HMRC – NIC and Tax	£3,483.77	£0.00	£3,483.77

016/19 Financial Review

The Clerk circulated a copy of the summary income and expenditure and reported that to 31st March 2019, the total expenditure stands at 97.7% and the total income at 121.4% of budget. Agreed.

017/19 Bowling Club path

This item was discussed and Cllr Mrs S Young clarified that the path that requires replacing is the council's property. The Clerk had previously recommended that the council fund part of the work. This was proposed by Cllr Mrs C Shaw, seconded by Cllr Mrs S Young and agreed unanimously. *THIS FUNDING WILL COME FROM BUDGET CODE 1162 AT THE SUM OF £1,500 18/19 AND £1,500 19/20. JS*

019/19 Matters for information

Cllr Mrs J Sosin – reminded everyone that the pre-meet was this Saturday 9:30am to 11:30am.

Cllr K. Ronaldson – advised Ingatestone had a defibrillator on the Co-op wall in the High Street and suggested that perhaps the Co-op in Beehive Lane and the one in Meadgate would be good places for future ones. This will go to the next Highways meeting for discussion. *JS*

Cllr Mrs C Shaw – asked about the Village Conference and how the preparations were going for this. It was agreed that the Clerk will look into this and make sure that everyone that needed to be contacted was and that the council report had been written.

Cllr A Sosin – asked for an agenda item on the next Highways meeting about a possible bus shelter in West Hanningfield Road.

There being no further business the meeting was closed at 8:35 pm.

Signed.....*A Sosin*.....Chairman.....*8/11 April 2019* Date