

The Committee met at 8.10pm on **Monday 2nd March 2020** in Committee Room 1 at the Parish Hall, Maldon Road, Great Baddow.

Councillor C Shaw chaired the meeting.

Present: Councillors C Shaw, A Sosin, V Chiswell, K Liley, M Mahil, J Sosin, K Ronaldson, D Ronaldson and P Sadowsky

In Attendance: Clare Milligan, Clerk to the Council

131/20 Apologies for Absence

Apologies received and accepted for Cllrs S Young and B Kilvington. Cllrs J Sosin and M Mahil substituted for the Councillors respectively.

132/20 Declaration of Interests

There were no declarations of Disclosable Pecuniary Interests, Other Pecuniary Interests or Registerable Non-Pecuniary Interests.

133/20 Minutes

The minutes of the meeting held on 3rd February 2020 were noted.

134/20 Public Question Time

There were no members of the public present.

135/20 Clerk's Report

1. Library Bins – The Clerk is still to look into this.
2. Allotments within the Parish – The Clerk is still looking into this.

136/20 Financial Transactions

1. There were no amendments to the Expenditure for January 2020.
2. The Income as at the end of February 2020 was **£13,663.07** (£13,663.07 Net)
3. The Expenditure as at the end of February 2020 was **£59,704.67** (£55,410.84 Net)

The above items were proposed for acceptance by Cllr C Shaw, seconded by Cllr V. Chiswell and agreed unanimously.

All payments can be seen on Appendix A.

137/20 Financial Review

A copy of the summary income and expenditure was circulated. The Clerk reported that as at the end of January 2020 the total expenditure stood at 89.0% and the total income at 101.5% of budget. The Clerk has

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no concerns about this. These were all accepted and agreed. Copies of the bank reconciliations for the main account, deposit account and the petty cash for February were circulated. The clerk went through these and these were accepted, agreed and signed as a true statement.

138/20 Gas Contract

The Clerk had previously circulated the quotes for the new gas contract. It was agreed to sign with Total Gas & Power again for 3 years as they offered the best deal.

Proposed by Cllr C Shaw, seconded by Cllr V. Chiswell and agreed unanimously.

139/20 Asset Register

The Clerk had previously circulated the updated Asset Register. The clerk was asked to check the Basketball entry as well as the pressure washer entries. The Asset Register was accepted and agreed and the clerk will circulate and bring to F&GP on an annual basis.

140/20 End of Year Payments

The Clerk explained that it would be beneficial for the Councillor who is checking the payments for the month of March to attend the office earlier on the 30th March at around 3pm. This will enable early checking to take place so that the payments can definitely be paid by the next day, the 31st March. This is to avoid the same situation as last year due to the payments not being paid until April and having to reverse everything out of the financial system. Everyone was in agreement with this and the Clerk will ask the relevant Councillor to attend at 3pm.

141/20 URC

A discussion took place regarding the situation at the URC. The Clerk advised that she and the Chair of the Council will be attending a meeting the next day to discuss the situation with the Eastern Synod. The Clerk will circulate the outcome to that meeting via email to all councillors and the Clerk will also investigate and circulate any information on the process of a parish council purchasing an asset. This item will then be taken to the Full Council on 9th March for further discussion.

142/20 Matters for information

1. Cllr K Ronaldson advised he had received a complaint about the state of the hard tennis courts. The Clerk advised that the grounds staff are working on them at present. The Clerk also advised that she had last year obtained a quote for undertaking resurfacing of the courts and this was extremely expensive.
2. Cllr C Shaw advised that she had received a further complaint about the speeding in Church Street from a resident and asked the Clerk to contact the police to see if they could possibly undertake a speed check in the area.

There being no further business the meeting was closed at 9.10pm.

Signed.....*V. Chiswell*.....Chairman.....*9/3/20*.....Date